

Writing a resume using Generative AI

Major: Health Sciences and Healthcare Business

Courses: Nutrition for health providers, interprofessional health education

Audience: Undergraduate health sciences and healthcare & business students

Introduction

Writing a resume and curriculum vitae is critical for undergraduate students to get an internship position and/or a full-time position. However, the work can be intimidating and challenging for somebody who has not done this task before. To be specific, a novice person may not include some of the key components of their resume so the person's resume may automatically be filtered by a desired company's system. Moreover, getting additional support for a resume can be pricey unless the person is associated with a college that has a career center. Generative AI can be a great toolbox for people to get general support to write a resume and curriculum vitae because it can provide a general template that one can easily follow.

Student Learning outcome

- Student learning outcome 1: You will identify a general format of resume.
- Student learning outcome 2: You will identify the four main components of resume.
- Student learning outcome 3: You will identify several keywords that your desired company's job posting states.

Assignment Guideline

You are encouraged to use both ChatGPT (<https://chat.openai.com/>) and Microsoft Bing AI (<https://www.bing.com/?/ai>)

For the completion of this assignment, you should

Step 1: Identify a general format of resume (SLO 1)

Step 2: Read all supporting materials section below.

Step 3: Use generative AI for this assignment (SLO 2)

- 1) Create accounts for either ChatGPT or Microsoft Bing AI
- 2) Come up with a prompt and enter the prompt
- 3) Copy and paste the final outcome from the generative AI

Step 4: Make sure to include several keywords that your desired (SLO 3)

Assignment Grading Rubric

-You must come up with a complete and full resume.

-You must come up with a complete resume that involves multiple layers of tasks, including your education history, references, previous work experience, and keywords that your desired company's job posting states. Generative AI such as ChatGPT does not do a very good job in terms of multiple different layers of tasks. Thus, you should analyze the task and use generative AI and other resources if needed.

Criteria	Allocated Points	Ratings			
You should include at least three references	10	10 points Works that surpass expectations	8 points Acceptable work	5 points Deficiencies in meeting expectations	0 Unacceptable
You should include your full education history	10	10 points Works that surpass expectations	8 points Acceptable work	5 points Deficiencies in meeting expectations	0 Unacceptable
You should include your full previous work experience	10	10 points Works that surpass expectations	8 points Acceptable work	5 points Deficiencies in meeting expectations	0 Unacceptable
Your should include	10	10 points	8 points	5 points	0 Unacceptable

keywords that your desired company's job posting states		Works that surpass expectations	Acceptable work	Deficiencies in meeting expectations	
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Supporting Materials

Chat GPT and Human Resource Management

<https://doi.org/10.26537/iirh.vi11.5274>

Influential Usage of Big Data and Artificial Intelligence in Healthcare

<https://pubmed.ncbi.nlm.nih.gov/34527076/>

Additional Materials

ChatGPT coursera Course via Vanderbilt University

https://www.coursera.org/learn/chatgpt-advanced-data-analysis?utm_medium=sem&utm_source=gg&utm_campaign=B2C_NAMER_chatgpt-advanced-data-analysis_vanderbilt_FTcof_learn_country-US-country-CA&campaignid=20554277198&adgroupid=156544870987&device=c&keyword=&matchtype=&network=g&devicemodel=&adposition=&creativeid=674067105830&hide_mobile_promo&gclid=Cj0KCQjws_p6pBhCfARIsAD3GZuaI0ZIOwKyB-E2syOydNBCtT-p7th3aOYpQQovY1OdAf-diO2o15AaAoOEEALw_wcB